

**BOARD MEMBER CODE OF ETHICS REGULATION**

In the event that a Board member violates the Board Member Code of Ethics, the following steps will be followed:

1. A Board member who has a concern regarding a violation of the Code will report the concern directly to the Board Chair. **Discuss: verbal reminder by Board Chair**
2. The Board Chair and Vice Chair will investigate the concern and meet with the Board member in possible violation. **Discuss: meeting with Board Chair with a written warning from the Chair**
3. The Board Chair and Vice Chair will schedule an executive session with the Board to review the findings. **Discuss: letter from Board regarding ethics violation, followed by an executive session of the Board**
4. Continued violations of the Board Member Code of Ethics Policy will result in a referral to the Town Board of Ethics. **Discuss: referral to Town Ethics Board**

First Reading: /2000

Adopted: 2000