

**WINDHAM SCHOOL DEPARTMENT
REQUEST FOR FUND-RAISING**

*Return to the building principal / assistant principal.
Request must be forwarded at least two (2) weeks prior to the start date.*

NOTE: Fundraising will not be allowed during school hours.

Date request submitted: _____

Group submitting request: _____

Contact person: _____

Phone: _____

Date(s) of fund-raiser: _____

Type of activity: _____

***Note: Windham School Department Fund-Raising Policy printed on back.**

(Office Use Only)

Your fund-raiser has been: _____ Approved _____ Not Approved

Reason if not approved: _____

Signature of principal / assistant principal: _____

Date: _____ -

Photocopy and file form. Return original to applicant.