

AGENDA

Agenda Preparation and Dissemination

The Superintendent, in consultation with the Chair, shall prepare an agenda for each meeting of the Board. Board members, school unit staff, groups or organizations, and members of the public may submit written requests to the Board through the Chair or the Superintendent for items to be placed on the agenda. The request must be received within a reasonable period of time prior to the meeting at which the group or individual wishes the item to be addressed by the Board in order for it to be considered for the agenda of that meeting. The Chair and Superintendent shall make the final decision regarding placement of items on the agenda. If an item is denied, the group or individual shall be notified.

The agenda will be distributed to Board members, the media, and to designated school-affiliated organizations within a reasonable time prior to a Regular Meeting or Special Meeting of the Board. Copies of the agenda will be posted and/or available at the Superintendent’s Office, in each school, town hall, and school unit website. Anyone desiring additional information regarding an agenda item should direct inquiries to the Office of the Superintendent. Copies of the agenda will also be available at the Board meeting.

Additions and Adjustments to the Agenda

After the meeting has been called to order, the Superintendent or Board Chair may recommend additions and/or adjustments to the agenda of a regular meeting.

Any Board member who wishes to add an item to the agenda may offer a motion to that effect. Such a motion shall require a second to proceed to a vote. All additions to the agenda must be approved by a majority vote of the members present and voting.

In order to facilitate its business or to accommodate groups in attendance, the Board may adjust the agenda by changing the order of business. Such adjustments shall require the consent of the Board by majority vote.

Cross Reference: BB – Board Legal Status; BE—School Board Meetings; BEDB-R—Agenda Format; BEDH – Public Participation at Board Meeting;

First Reading _____ June 10, 2009 _____

Second Reading _____ June 24, 2009 _____