

**SPECIAL USE OF SCHOOL BUSES / SCHOOL VEHICLES**

School buses and school vehicles shall be used primarily for school purposes. When available and when it shall not cause hardship to the school system or detriment to the operation or maintenance of the fleet, buses may be used in support of community non-school activities which are not commercial and are non-profit in nature. All such use must be in conformance with State law. Use of buses / vehicles for such activities shall be subject to approval by the Superintendent and his/her decision is final.

The definition of a school bus as referred to in this policy includes all motor vehicles owned or contracted by the District and operated for the transportation of children and sponsoring persons to or from school or to and from school activities which are part of the total educational program.

The using organization is expected to pay for fuel and all associated expenses related to vehicle use, including insurance, gas, and maintenance. A bus will be made available for use only when it is driven by a licensed school bus driver employed by RSU # 14. The using organization will be responsible for reimbursing the District for driver pay, including overtime. The District will bill the user for use of the bus and driver.

Buses / vehicles shall also be available for use by the Towns of Windham and Raymond in times of emergency or disaster, or whenever requested or commandeered by the Civil Defense Agency or other authorized officials.

The Superintendent / Designee will be responsible for developing and implementing procedures for special use of buses / vehicles, including the fee schedule and proof of insurance.

Cross Reference: School Bus Transportation (EEAC)

First Reading May 12, 2010

Second Reading June 9, 2010