

**ACCEPTABLE USE POLICY**  
**RSU # 14 System Network**

**INTRODUCTION**

The RSU # 14 Network allows users access to a wide range of information sources, both local and worldwide. Students and staff will have access to electronic mail, school, college and university libraries, information from a variety of sources, software of all types, discussion groups on a wide variety of topics, and much more.

For educational purposes, it is necessary that this access be open and as easy as possible. It is recognized, however, that some material or communications may not be suitable for school-aged children. For this reason these resources must be used under directed supervision from faculty and staff. Users are expected to be honest and mature and exploration and manipulation of resources is to be encouraged. It is impossible, however, to control all materials on a local or global network and an industrious or determined user may discover inappropriate information.

**ACCEPTABLE USE**

The operation of our network and the Internet relies heavily on the proper conduct of the users, who must adhere to strict guidelines. The use of the network is a privilege, not a right. If a user violates any of the acceptable use provisions outlined in this document, her/his account may be terminated and future access may be curtailed or denied. Some violations may constitute a criminal offense and may result in legal action. Any user violating these provisions, applicable state or federal laws, or posted classroom or District policies, is subject to loss of access privileges and any other District disciplinary options.

**1. Acceptable Use**

- Must be in support of education and research
- Must be consistent with the rules appropriate for the network being used
- Unauthorized use of copyrighted material is prohibited
- Threatening, racist, or obscene material is prohibited
- Use for commercial, political, or religious activity is not acceptable

**2. Privileges**

- Access to the network is not a right, but a privilege
- Unacceptable use will result in cancellation of your account
- Your account records may be examined by school authorities at any time and without notice
- Training will be provided for each individual applying for an account

**3. “Netiquette”**

- Be polite
- Do not use vulgar or obscene language
- Use caution when revealing your address or phone number or those of others
- Electronic mail is not guaranteed to be private
- Do not intentionally disrupt the network or other users
- Abide by generally accepted rules of network etiquette (Contact the local supervisor if you have questions.)

**4. Security**

- If you identify a security problem, notify a teacher/administrator immediately
- Do not show or identify a security problem to other users
- Do not reveal your account password or allow another person to use your account

- Do not use another individual's account
- Attempts to log on as another user will result in cancellation of privileges
- Any user identified as a security risk or having a history of problems with other computer systems may be denied access
- Users must notify the system administrator of any change in account information
- Users may occasionally be required to update registration, password and account information

**5. Vandalism / Harassment**

- Vandalism and/or harassment will result in the cancellation of offending user's account
- Vandalism is defined as any malicious attempt to harm or destroy data of another user, the RSU # 14 network or any other networks. This includes, but is not limited to, creating and/or uploading viruses
- Harassment is defined as the persistent annoyance of another user or the interference in another user's work. This includes, but is not limited to, the sending of unwanted mail.

**6. Penalties**

- Any user violating these provisions, applicable state or federal laws or posted classroom and District rules is subject to loss of network privileges and any other District disciplinary options, including criminal prosecution and monetary reimbursement.
- School and District administrators will make final determination as to what constitutes unacceptable use and their decision is final.

**RSU # 14 makes no warranties of any kind, whether expressed or implied, for the service it is providing. RSU # 14 will not be responsible for any damages a user may suffer, including loss of data or damage to materials. RSU # 14 will not be responsible for the accuracy or quality of information obtained through connection to this network.**

Interpretation, application and modification of this Acceptable Use Policy is within the sole discretion of RSU # 14 or its assigns. Any questions or issues regarding this policy should be directed to RSU # 14 Administration.

All terms and conditions as stated in this document are applicable to all users of the network. These provisions reflect an agreement of the parties and shall be governed and interpreted in accordance with the laws of the State of Maine and the United States of America.

Cross Reference      IJNDB – Student Computer & Internet Use  
                                 IJNDB-R – Student Computer & Internet Use Rules

First Reading \_\_\_\_\_ November 17, 2010 \_\_\_\_\_

Second Reading \_\_\_\_\_ December 8, 2010 \_\_\_\_\_