

**SUPPORT STAFF EMPLOYMENT**

It is the policy of the Board that when any non-instructional position is created or becomes vacant, every effort is to be made to fill that position with the best qualified candidate.

The Superintendent or Designee is hereby designated as the agent of the Board to develop such procedures as are necessary under the law to carry out this policy and to employ, appoint, assign, promote, transfer, accept resignations, lay off as the result of a reduction in force, and terminate non-instructional staff in accordance with this and other applicable policies of the Board.

This shall include full-time support staff along with coaches and other extra/co-curricular, part-time/extra-duty positions.

Cross Reference: AC – Non-Discrimination / Equal Opportunity & Affirmative Action

First Reading December 21, 2011

Second Reading January 25, 2012