

**WINDHAM SCHOOL BOARD**  
**MINUTES OF DECEMBER 17, 2008**  
**REGULAR MEETING**

Members of the Windham School Board met on December 17, 2008 in Town Council Chambers for a Regular Meeting. The meeting was called to order at 6:32 p.m. Present were Chairman Jeff Pierce, Kate Brix, Mike Duffy, Marge Govoni, Toby Pennels, and Superintendent Sandy Prince. Absent: Donna Cobb, Mary Wassick

**Educational Update**

Middle School Principal, Hal Shortsleeve and Assistant Principal, Charlie Haddock, talked to the Board about the Middle School's initiatives, goals for the year, and the school's programs.

**Report of Secretary**

On a motion by Kate Brix, Seconded by Toby Pennels, the School Committee voted 4-0-1 to approve the minutes of the November 19, 2008 Regular Meeting. Mrs. Govoni abstained.

On a motion by Kate Brix, Seconded by Mike Duffy, the School Committee voted 4-0-1 to approve the minutes of the December 1, 2008 Special Meeting. Mr. Pierce abstained.

On a motion by Kate Brix, Seconded by Marge Govoni, the School Committee voted 5-0 to approve the minutes of the December 10, 2008 Special Meeting.

**Old Business – Evaluation of Professional Staff Policy (GCOA)**

On a motion by Kate Brix, Seconded by Mike Duffy, the School Committee voted 5-0 to remove from the Table the Evaluation of Professional Staff Policy (GCOA).

On a motion by Kate Brix, Seconded by Marge Govoni, the School Committee voted 5-0 to approve the First Reading of the Evaluation of Professional Staff Policy (GCOA).

The Board discussed the policy and Mrs. Brix asked to go on record that she personally hopes each teacher will include an annual technology goal.

Mr. Pennels Moved and Mr. Duffy Seconded that the policy be amended to delete in the 4<sup>th</sup> line: "must be accomplished on a continuing and periodic schedule" and add "...staff shall be completed at a minimum of once annually." The Amendment passed 5-0. The policy will go for a Second Reading in January with the proposed changes included.

**High School 2009 – 2010 Program of Studies**

On a motion by Mike Duffy, Seconded by Kate Brix, the School Committee voted 5-0 to approve the Windham High School Program of Studies for 2009 – 2010.

### **Elementary Assistant Principal Job Description**

On a motion by Mike Duffy, Seconded by Marge Govoni, the School Committee voted 5-0 to approve the job description for Elementary Assistant Principal.

### **Policies**

On a motion by Mike Duffy, Seconded by Kate Brix, the School Committee voted 5-0 to approve the Second Reading of the Truancy Policy (JHB).

On a motion by Kate Brix, Seconded by Marge Govoni, the School Committee voted 5-0 to approve the Second Reading of the Child Abuse & Neglect Policy (JHG).

Kate Brix Moved, Toby Pennels Seconded, that the School Committee approve the Second Reading of the Communicable / Infectious Diseases Policy (JLCC). After discussion and questions on the Bloodborne Pathogens Exposure Procedure and how it may relate to this policy, Kate Brix Moved to Table the policy, Seconded by Marge Govoni. The Communicable / Infectious Diseases Policy (JLCC) was Tabled with a 5-0 vote.

On a motion by Mike Duffy, Seconded by Kate Brix, the School Committee voted 5-0 to approve the First Reading of the Teaching Controversial Issues Policy (IMB).

### **Easement for Maine Natural Gas Corporation**

On a motion by Mike Duffy, Seconded by Kate Brix, the School Committee voted 5-0 to suspend the Rules and add an agenda item regarding an Easement for Maine Natural Gas Corporation.

On a motion by Mike Duffy, Seconded by Marge Govoni, the School Committee voted 5-0 to approve an Easement to Maine Natural Gas Corporation for a strip of land six (6) feet in width located on the School Campus access road, as presented in the attached Easement document.

### **Executive Session – Personnel Matters**

On a motion by Kate Brix, Seconded by Marge Govoni, the School Committee voted 5-0 to approve going into Executive Session for the purpose of discussing personnel matters, pursuant to [1 M.R.S.A. § 405(6)(A)]. 8:42 p.m.