

**WINDHAM SCHOOL BOARD**

**MINUTES OF OCTOBER 10, 2007**

**WORKSHOP MEETING**

Members of the Windham School Board met on October 10, 2007 in Conference Room # 1 at Town Hall for a Workshop Meeting. Present were Chairman Jeff Pierce, Mike Duffy, Mary Wassick, Donna Cobb, Kate Brix, and Superintendent Sandy Prince. Absent: Jeff Vermette (Toby Pennels is on Military Leave.)

**Educational Assessments**

Director of Curriculum, Instruction and Assessment, Christopher Howell, updated the Board on this year's assessments and how Windham students are doing.

**Regionalization Planning Update**

Superintendent Sandy Prince updated the Board on where we are in the consolidation process and what the next steps are.

**Job Descriptions**

The Board discussed the job descriptions for Administrative Bookkeeper, Payroll Specialist and Executive Assistant to the Superintendent. A couple of minor changes need to be made to make the job descriptions consistent and they will be voted on at the October 17, 2007 meeting.