

Grant Planning Worksheet

Title of your project:

3-Line Description of your Project:

Brief Statement (or bullets) of need: (Demographic data. Anecdotal information, poignant descriptions of the students or the problem/issue to be solved):

Who will benefit, and how:

Major Outcomes (what will change – be specific):

Secondary Outcomes:

What WORK will be done (output):

What resources will you bring to the table? (in-kind donations, volunteers, space, etc)

What resources will be requested from the funder? (these will become items in the budget)

Other info about your Project:

Be thinking about...

Will someone else/another organization be a collaborator on the project?

Have you thought about who might want to fund this Project?

How does your Mission of this project fit with potential funders?